*Santa Cruz County Homeless Action Partnership*

**2017 Local CoC Process Timeline**

Each year, the Homeless Action Partnership (HAP) administers the Continuum of Care (CoC) Program Competition for HUD funds. This calendar serves as a guide for CoC applicants who are considering applying for new or renewal funds from HUD. Please note that the dates are tentative and may change according to the requirements of the 2017 CoC application process. Please contact Julie Conway at 831.454.5162 or [Julie.Conway@santacruzcounty.us](mailto:Julie.Conway@santacruzcounty.us), or the HAP CoC Consultant at 415.458.2460 with any questions.

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| **Step** | **Date** | **Status** |
| PIT homeless population count | January 23 | Done |
| PIT housing inventory count | January 23 | Done |
| Deadline for HAP to submit CoC Registration in e-snaps | May 1 |  |
| Deadline for HAP to submit initial GIW to HUD Field Office | May 4 | Done |
| Deadline for HAP to submit PIT count of homeless population in HDX | May 5 | Done |
| Deadline for HAP to submit housing inventory charts (HIC) in HDX | May 5 | Done |
| Deadline for HAP to submit CoC Review in e-snaps | June 2 | Done |
| Deadline for HAP to submit system performance measure (SysPM) in HDX | June 5 | Done |
| Deadline for HUD posting of final GIW HUD Exchange website | June 9 | Done |
| **HUD releases 2017 CoC NOFA** | **July 14** | Done |
| HAP releases initial notice of local CoC evaluation/application process | July 14 | Done |
| **HUD releases 2016 CoC e-snaps applications** | **July 18** | Done |
| Technical assistance available from Tony Gardner | Ongoing | Done |
| **Applicant TA Session** to review HUD and local requirements & Santa Cruz local application | **July 26, 10:30-12:00**, Location: United Way, 4450 Capitola Rd., Capitola | Done |
| **Deadline for applicants to submit local evaluation materials (via e-mail) and HUD applications (via e-snaps)** (at least 30 days before HUD deadline) | **August 23, 5 pm** submit local applications to [julie.conway@santacruzcounty.us](mailto:julie.conway@santacruzcounty.us) and [tonygardnerconsulting@yahoo.com](mailto:tonygardnerconsulting@yahoo.com). Submit HUD e-snaps application at <https://www.hudexchange.info> |  |
| **HAP meeting** (includes work on CoC Application questions) | **September 6, 10:30-12:00**, Location: United Way, 4450 Capitola Rd., Capitola |  |
| **CoC Board meeting to evaluate, approve or reject, and rank/tier CoC projects** | **September 6, 10:30-12:00**, Location: United Way, 4450 Capitola Rd., Capitola |  |
| Written approvals/denials/reductions with explanation sent to applicants (at least 15 days before HUD deadline) | September 7 |  |
| Applicant appeals period | September 7 - September 11 submit written appeals to applications to [julie.conway@santacruzcounty.us](mailto:julie.conway@santacruzcounty.us) and [tonygardnerconsulting@yahoo.com](mailto:tonygardnerconsulting@yahoo.com). |  |
| Deadline for HAP to send appeals decisions | September 12 (appellants to receive written e-mailed decision with explanation) |  |
| Project Priorities List finalized | September 13 |  |
| HAP submits BOS letter re CoC application approval | September 13 |  |
| BOS approval of CoC application | September 26 |  |
| Deadline for HAP to post CoC Application on website and to notify community members it is a available | September 26 (2 days before HUD deadline) |  |
| **HUD deadline for submission of consolidated CoC Application in e-snaps** | **September 28 4:59 PST** |  |