HMIS Data Collection Form Project ENTRY - RHY Emergency Shelter & Transitional Housing **Projects**

FOR TEXT FIELDS, USE BLOCK LETTERS. OTHERWISE, MARK APPROPRIATE BOXES WITH AN "X"

The form is broken into two sections for All Clients, and Head of Household and Other Adults in the Household in order to eliminate duplication of data gathering when characteristics apply to certain members of households.

DATA FOR ALL CLIENTS

DATE OF BIRTH

form should be included

Respo for each						tions	for	all ho	useh	old m	emb	ers—	-each	n adu	lt an	d chil	d. A	sepa	rate
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Мо	nth Day Year			
DATE	OE DIDTH TYPE			
DATE	OF BIRTH TYPE			
	Full DOB reported			
	Approximate or partial DOB reported			
	Client doesn't know			
	Client refused			
	Data not collected			
RELA	TIONSHIP TO HEAD OF HOUSEHOLD			
	Self (head of household)		Head of household's other relation member (other relation to head of household)	
	Head of household's child		Other: non-relation member	
	Head of household's spouse or partner			
GEND	ER			
	Female		Questioning	_
	Male	■ <u></u>	Client doesn't know	
	Trans		Client refused	
	A gender other than singularly female or male (e.g., non-binary, genderfluid, agender, culturally specific gender)		Data not collected	
RACE				
select			used should only be selected if no other response indicate that in the next question (Ethnicity) and the	
	American Indian or Alaska Native		White	
	Asian		Client doesn't know	
	Black or African American		Client refused	
	Native Hawaiian or Other Pacific Islander		Data not collected	
ETHN	CITY			
П	Non-Hispanic / Non-Latino		Client doesn't know	_
$\overline{\Box}$	Hispanic / Latino		Client refused	
			Data not collected	

VETERAN STATUS (Adults Only)

Veteran Status is only collected on heads of household who are 18 years of age and older, as well as all other adults in the household. A veteran is anyone who has ever been on active duty in the armed forces of the United States, regardless

of discharge status or length of service. For the Army, Navy, Air Force, Marine Corps, and Coast Guard, active duty begins when a military member reports to a duty station after completion of training. For the Reserves and National Guard, active duty is any time spent activated or deployed, either in the United States or abroad.									
s the	e client a veteran?								
	No		Client doesn't know						
	Yes		Client refused						
			Data not collected						
PROJECT START DATE (e.g., 08/24/2014) Record the month, day, and year of project entry. The project entry date indicates a client is now being assisted by the project. • Emergency Shelter – Night the client first stayed in the shelter. Night by night shelters will have a project start date and will allow clients to re-enter as necessary without "exiting" and "restarting" for each stay for a specified period. • Transitional Housing – Date the client moves into the residential project (i.e. first night in residence).									
PRIC Respo	OR LIVING SITUATION ond to the following questions for any adult in the heat child is the head of household. If the household the minor that has been designated as the head of	d is compose	d of two or more minors, data must be collected						
PRIC Respondant Respon	OR LIVING SITUATION ond to the following questions for any adult in the ho	d is compose f household.	ed of two or more minors, data must be collected A separate form should be included for each adult						
PRIC Respo child, about nemb	OR LIVING SITUATION ond to the following questions for any adult in the he that child is the head of household. If the household the minor that has been designated as the head of oer of the household. IG SITUATION	d is compose f household.	ed of two or more minors, data must be collected A separate form should be included for each adult						
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PRIC Respondential, about nember 1	OR LIVING SITUATION ond to the following questions for any adult in the he that child is the head of household. If the household the minor that has been designated as the head of oer of the household. IG SITUATION WHAT WAS THE SITUATION THE CLIENT WA Homeless Situation Place not meant for habitation (e.g., a vehicle, an a	d is compose f household. AS LIVING IN abandoned b	ed of two or more minors, data must be collected A separate form should be included for each adult IMMEDIATELY PRIOR TO PROJECT ENTRY? uilding, bus/train/subway station/airport or anywhere						
PRIC Respondential, about nember 11/1N	OR LIVING SITUATION ond to the following questions for any adult in the he that child is the head of household. If the household the minor that has been designated as the head of per of the household. IG SITUATION WHAT WAS THE SITUATION THE CLIENT WAS Homeless Situation Place not meant for habitation (e.g., a vehicle, an a outside)	d is compose f household. AS LIVING IN abandoned b	ed of two or more minors, data must be collected A separate form should be included for each adult IMMEDIATELY PRIOR TO PROJECT ENTRY? uilding, bus/train/subway station/airport or anywhere						
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PRIC Respondential, about nember 1	OR LIVING SITUATION ond to the following questions for any adult in the he that child is the head of household. If the household the minor that has been designated as the head of per of the household. IG SITUATION WHAT WAS THE SITUATION THE CLIENT WAS Homeless Situation Place not meant for habitation (e.g., a vehicle, an a outside) Emergency shelter, including hotel or motel paid for Safe Haven	d is compose f household. AS LIVING IN abandoned b	ed of two or more minors, data must be collected A separate form should be included for each adult IMMEDIATELY PRIOR TO PROJECT ENTRY? uilding, bus/train/subway station/airport or anywhere						
PRIC Respondential, about members about nembers about 1)	OR LIVING SITUATION ond to the following questions for any adult in the he that child is the head of household. If the household the minor that has been designated as the head of per of the household. IG SITUATION WHAT WAS THE SITUATION THE CLIENT WAS THE SITUATION THE CLIENT WAS THE SITUATION THE CLIENT WAS THE PROPERTY OF THE PRO	d is compose f household. AS LIVING IN abandoned b	d of two or more minors, data must be collected a separate form should be included for each adult incl						

Transitional and Permanent Housing Situation

Residential project or halfway house with no homeless criteria	Rental by client, with HCV voucher (tenant or project based)
Hotel or motel paid for <u>without</u> emergency shelter voucher	Rental by client in a public housing unit
Transitional housing for homeless persons (including homeless youth)	Rental by client, no ongoing housing subsidy
Host Home (non-crisis)	Rental by client, with other ongoing housing subsidy
Staying or living in a friend's room, apartment, or house	Rental by client, with RRH or equivalent subsidy
Staying or living in a family member's room, apartment, or house	Owned by client, with ongoing housing subsidy
Rental by client, with GPD TIP housing subsidy	Owned by client, no ongoing housing subsidy
Rental by client, with VASH housing subsidy	Interim housing (RETIRED)
Permanent housing (other than RRH) for formerly homeless persons	Client doesn't know
Rental by client, with RRH or equivalent subsidy	Client refused
	Data not collected

LENGTH OF STAY IN PRIOR LIVING SITUATION

If Homeless Situation above - Complete Question 3

If Institutional Situation above - Complete Question 4

If Transitional or Permanent Housing Situation above - Complete Question 5

2) COMPLETE THIS SECTION IF CLIENT'S LIVING SITUATION PRIOR TO PROJECT ENTRY WAS A HOMELESS SITUATION

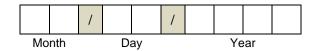
DATE THE CLIENT STARTED BEING HOMELESS ON THE STREETS,** IN SHELTER, OR IN SAFE HAVEN THIS TIME

Determine the date of the last time the client had a place to sleep that was not on the streets, in an emergency shelter, or in a safe haven. As the client looks back, there may be breaks in their stay on the streets, shelters, or safe havens. The breaks are allowed to be included in the look back period to calculate the start date only if:

- The client moved continuously between the streets, shelters, or safe havens. The date would go back as far as the first time they stayed in one of those places; OR
- The break in their time on the streets, shelters, or safe havens was less than 7 nights. A break is considered 6 or less consecutive nights not residing in a place not meant for human habitation, in shelter or in a safe haven. The look back time would not be broken by a stay less than 7 consecutive nights; OR
- The break in their time on the streets, ES, or SH was less than 90 days in any of the places listed under the header "institutional situations" on the previous page. The look back time would include all of those days (up to 89 days) when looking back for the start date.

If this is the client's first day on the streets, shelters, or safe havens, enter today's date.

When did the client start staying on the streets, in emergency shelters, or in safe havens this time?



** "The streets" is being used as short-hand for any place unfit for human habitation (a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground).

NUMBER OF TIMES THE CLIENT HAS BEEN HOMELESS ON THE STREETS, IN SHELTER, OR IN SAFE HAVEN IN THE PAST THREE YEARS INCLUDING TODAY

A break in homelessness separating the occasions means at least 7 consecutive nights of not living on the street, in an emergency shelter, or Safe Haven or at least 90 days in any of the places listed under the header "institutional situations" on the previous page.

	nany times has the client bed ling this time?	en hom	eless on the	street	ts, in sh	nelter, or in safe havens in the past three years,
	One time (this time)		Four or more	times	3	
	Two times		Client doesn'	't kno\	W	
	Three times		Client refuse	d		
			Data not colle	ected		
DAT	A FOR HEAD OF HOUSE	HOLI	O AND OTH	IER A	ADUL1	TS (CONTINUED)
	L NUMBER OF MONTHS THE N IN THE PAST THREE YEAI		NT HAS BEEN	N HON	/ILESS	ON THE STREETS, IN SHELTER, OR IN SAFE
	d the total number of months for avens in the past three years.	or all the	e different time	es the	client h	as spent homeless on the streets, in shelter, or in
would Octob	be 1.5 months (January = 15 d	lays an	d February = 1	1 mon	th). If th	uary 15 and it is now March 1, the cumulative total ney were also homeless for a month back in ay be rounded to the next-nearest month, so you
	nany months, in total, has th n over the past three years?	e clien	t has been ho	mele	ss on th	he street, in an emergency shelter, or Safe
	One month (this time is the fir	st mon	th)			9 months
	2 months					10 months
	3 months					11 months
	4 months					12 months
	5 months					More than 12 months
	6 months					Client doesn't know
	7 months					Client refused
	8 months					Data not collected
3)	COMPLETE THIS SECTION INSTITUTIONAL SITUATIO		ENT'S LIVINO	S SITU	UATION	PRIOR TO PROJECT ENTRY WAS AN
	DID CLIENT STAY LESS TH	IAN 90	DAYS?			
	□ No		Yes			
		Ψ				
	[IF YES] ON THE N	GHT B	EFORE DID C	LIEN	T STAY	Y ON THE STREETS, ES, OR SH?
	□ No		Yes			



- [If YES] complete Question 3
- 4) COMPLETE THIS SECTION IF CLIENT'S LIVING SITUATION PRIOR TO PROJECT ENTRY WAS A TRANSITIONAL OR PERMANENT HOUSING SITUATION

DID CLIENT STAY LESS THAN 7 NIGHTS?	
□ No □ Yes	
•	
[IF YES} ON THE NIGHT BEFORE DID	CLIENT STAY ON THE STREETS, ES, OR SH?
□ No □ Yes	
\	
• [If YES] Complete Question 3	3
ZIP CODE OF LAST ADDRESS	
OCCURRED. THERE SHOULD ONLY BE ONE RHY-BO	LY ONCE, WHEN THE STATUS DETERMINATION HAS CP STATUS DETERMINATION PER PROJECT STAY.
Date RHY-BCP Status Determined/_/	
Youth Eligible for RHY Services	
□ No □ Yes	
•	
[IF YES] IS CLIENT A F	RUNAWAY YOUTH?
□ No	Client doesn't know
Yes	Client refused
	☐ Data not collected

DISABLING CONDITION

Record whether the client has a disabling condition based on one or more of the following:

- A physical, mental, or emotional impairment, including an impairment caused by alcohol or drug abuse, post-traumatic stress disorder, or brain injury that:
 - 1. Is expected to be long-continuing or of indefinite duration;
 - 2. Substantially impedes the individual's ability to live independently; and
 - 3. Could be improved by the provision of more suitable housing conditions.
- A developmental disability, as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002); or
- The disease of acquired immunodeficiency syndrome (AIDS) or any condition arising from the etiologic agency for acquired immunodeficiency syndrome (HIV).

If the client is a veteran who is disabled by an injury or illness that was incurred or aggravated during active military service and whose disability meets the disability definition defined in Section 223 of the social security act, they should be identified as having a disabling condition.

Does	the client currently have a disabling condition?		
	No		
	Yes		
	Client doesn't know		
	Client refused		
	Data not collected		
[IF YE	S] Answer 'Yes' or 'No' for each condition.		
PHYS	SICAL DISABILITY		
Does	the client currently have a physical disability?		
	No		Client doesn't know
	Yes		Client refused
			Data not collected
	V		
	[IF YES for physical disability] Is the physi indefinite duration and substantially impai		
	No		Client doesn't know
	Yes		Client refused
			Data not collected
	LOPMENTAL DISABILITY the client currently have a developmental disability	ı?	
	No		Client doesn't know
	Yes		Client refused
			Data not collected
	ONIC HEALTH CONDITION		
Does	the client currently have a chronic health condition		
<u> </u>	No		Client doesn't know
	Yes		Client refused
			Data not collected
	↓ [IF YES for chronic health condition] Is the indefinite duration and substantially impairs. [IF YES for chronic health condition] Is the indefinite duration and substantially impairs. [IF YES for chronic health condition] Is the indefinite duration and substantially impairs. [IF YES for chronic health condition] Is the indefinite duration and substantially impairs. [IF YES for chronic health condition] Is the indefinite duration and substantially impairs. [IF YES for chronic health condition] Is the indefinite duration and substantially impairs. [IF YES for chronic health condition] Is the indefinite duration and substantially impairs. [IF YES for chronic health condition] Is the indefinite duration and substantially impairs. [IF YES for chronic health condition] Is the indefinite duration and substantially impairs. [IF YES for chronic health condition] Is the indefinite duration and substantially impairs. [IF YES for chronic health condition] Is the indefinite duration and substantially impairs. [IF YES for chronic health condition] Is the indefinite duration and substantial		sability expected to be of long-continued and ive independently?
	No		Client doesn't know
	Yes		Client refused
			Data not collected

MENTAL HEALTH DISORDER

Does	the client currently have	a mental health disorder?		
	No			Client doesn't know
	Yes			Client refused
				Data not collected
	•			
		tal health disorder] Is the menta uration and substantially impair		th disorder expected to be of long-continued ity to live independently?
	No			Client doesn't know
	Yes			Client refused
				Data not collected
	STANCE ABUSE DISORD the client currently have	ER a substance abuse disorder?		
	No			Both alcohol and drug abuse
	Alcohol abuse			Client doesn't know
	Drug abuse			Client refused
	•			
	problem] Is the		cted to	ol and drug abuse for substance abuse o be of long-continued and indefinite duration /?
	No			Client doesn't know
	Yes			Client refused
				Data not collected
INCO Only r memb emplo	ME AND SOURCES record regular, recurrent so per of the household (e.g. S	SSI) should be recorded under the excluded from the household incom	(i.e. n Head	S (CONTINUED) ot terminated). Income received for a minor of Household's information (income from
	No			Client doesn't know
	Yes			Client refused
				Data not collected
	•			

[IF YES] Answer Yes or No for each income source. If the response for a source is 'Yes', enter the monthly amount received based on current income. If unsure of the exact monthly amount, enter client's best estimate.

Source of income		ng income source?	If yes, monthly amount from source (round to nearest dollar)					
Earned income (i.e., employment income)	No							
	Yes		\$				0	0
Unemployment Insurance	No							
	Yes		\$				0	0
Supplemental Security Income (SSI)	No							
Supplemental Security Income (SSI)	Yes		\$				0	0
Social Security Disability Incurance (SSDI)	No							
Social Security Disability Insurance (SSDI)	Yes		\$				0	0
VA Service-Connected Disability	No							
Compensation	Yes		\$				0	0
VA Non-Service-Connected Disability	No							
Pension	Yes		\$				0	0
Drivete dischility incomes	No							
Private disability insurance	Yes		\$				0	0
Mada da Cara a castina	No				·			
Worker's Compensation	Yes		\$				0	0
Temporary Assistance for Needy Families	No				· ·			
(TANF)	Yes		\$				0	0
Consent Assistance (CA)	No							
General Assistance (GA)	Yes		\$				0	0
Detinance and leave are forces Consider Consumity	No				·			
Retirement Income from Social Security	Yes		\$				0	0
Pension or retirement income from a former	No				· ·			
job	Yes		\$				0	0
Olithanasa	No				· ·			
Child support	Yes		\$				0	0
Aliana and a state of the state	No							
Alimony or other spousal support	Yes		\$				0	0
Other source	No							
If yes, specify source:	Yes		\$				0	0
Total monthly income from all sources			\$				0	0

DATA FOR HEAD OF HOUSEHOLD AND OTHER ADULTS (CONTINUED)

NON-CASH BENEFITS

Only record regular, recurrent sources that are current as of today (not terminated). If a non-cash benefit is only received by a minor member of the household, record under the Head of Household's information.

Does	the client have any non-cash benefits from any sou	rce?	
	No		Client doesn't know
	Yes		Client refused
			Data not collected



[IF YES] Answer 'Yes' or 'No' for each non-cash benefit source. (Answer 'No' for benefits that have been terminated, even if they were received in the past.)

	RANCE	Urance	TANF Child Care services TANF transportation servi Other TANF-Funded Serv Other Non-Cash Benefit (trition Pro s (or use a ces (or u rices (or u	ogram fo local na se local use loca	or Women, Infants, and Children (WIC) ame) I name)
by He			TANF Child Care services TANF transportation servi Other TANF-Funded Serv Other Non-Cash Benefit (ces (or use in ces	local na se local use loca	nme) I name) al name)
by He			TANF transportation service Other TANF-Funded Service Other Non-Cash Benefit (ces (or u	se local use loca	I name)
by He			Other TANF-Funded Service Other Non-Cash Benefit (rices (or u	ıse loca	nl name)
by He			Other Non-Cash Benefit (`		
by He	RANCE			source: _		Client decen't know
by He	RANCE					Client decen't know
by He	RANCE		e			Client decen't know
by He	RANCE		e			Client decen't know
by He			e			Client decen't know
by He			e			Client deepn't know
by He		uranc	e			Client deepn't know
lo	alth Ins	uranc	e			Client deep 't know
						Client decen't know
					1 1	Chant doorn't know
es					<u> </u>	
				_	<u> </u>	Client refused
	L					Data not collected
`	•	Answ	er 'Yes' or 'No' for each hea	lth insura	nce sou	urce.
		'No' fo	r sources that have been te	minated,		
	No	Yes	Type of health insurance			
			MEDICAID			
			MEDICARE			
			State Children's Health Ins	urance P	rogram	(or use local name)
			Veteran's Administration (\	/A) Medic	al Serv	rices
			Employer-Provided Health	Insuranc	е	
			Health insurance obtained	through (COBRA	
			Private Pay Health Insuran	ce		
		П			r use lo	cal name)
		П		-		,
	П	П				
			Other in 166, speenly source	o		
ORIE	OITATIO	N				
leterose	exual					Questioning / Unsure
	ORIE	Answer No No IIIIIIIIIIIIIIIIIIIIIIIIIIIIII	[IF YES] Answer 'No' for No Yes No Yes D D D D D D D D D D D D D D D D D D D	[IF YES] Answer 'Yes' or 'No' for each hear Answer 'No' for sources that have been tended to the ten	[IF YES] Answer 'Yes' or 'No' for each health insural Answer 'No' for sources that have been terminated, No	[IF YES] Answer 'Yes' or 'No' for each health insurance soon Answer 'No' for sources that have been terminated, even if No Yes Type of health insurance MEDICAID

	Gay				Other
	Lesbian				Client doesn't know
	Bisexual				Client refused
					Data not collected
Indicat assess comple	GRADE COMPLETED AND SCHOOL STATUS te if the client is currently enrolled in an education sment. Indicate if the client has completed vocation eted. If the client has completed a high school dipmas earned.	nal tra	ainin	g or re	ceived an apprenticeship. Select highest grade
Last g	rade completed	_			
	Less than Grade 5	[Some	college
	Grades 5-6	[Asso	ciates degree
	Grades 7-8	[Bache	elor's degree
	Grades 9-11	[Gradu	uate degree
	Grade 12/ High School Diploma			Vocat	ional certification
	GED	[Client	doesn't know
	School program does not have grade levels	[Client	refused
		[Data	not collected
Schoo	ol Status				
	Attending school regularly] s	uspended
	Attending school irregularly] E	xpelled
	Graduated from high school] c	client doesn't know
	Obtained GED] C	Client refused
	Dropped out				Pata not collected
Check the we	ek prior to assessment, and select the tenure of tent is looking for work.				he client is employed, record the hours worked in position. If the client is not employed, indicate if Client doesn't know
	Yes				Client refused
					Data not collected
	•				

	[IF TES] Type of Employment				
	Full-time				
	Part-Time				
	Seasonal / sporadic (including d	ay labor)			
	NE NOI When not appellant 40				
	[IF NO] Why not employed?				
	Looking for work				
	Unable to work				
	☐ Not looking for work				
HEAL	TH ASSESSMENT				
Gener	al Health Status				
	Excellent		Po	oor	
	Very Good		Cli	ient doesn't know	
	Good		Cli	ient refused	
	Fair				
	Data not collected				
Denta	I Health Status				
	Excellent		Po	oor	
	Very Good		Cli	ient doesn't know	
	Good		Cli	ient refused	
	Fair				
	Data not collected				
Menta	l Health Status				
	Excellent		Po	oor	
	Very Good		Cli	ient doesn't know	
	Good		Cli	ient refused	
	Fair				
	Data not collected				
	NANCY STATUS LIENTS)				
	No		1	Client doesn't know	
П	Yes		_	Client refused	
			- 1	Data not collected	
If yes,	Due Date				

Mon	nth Day	Year						
ORME	ERLY A WARD	OF CHILD WELFARE / FOSTER	CARE AGENCY	,				
	No			Client doesn't know				
	Yes			Client refused				
				Data not collected				
		↓ [IF YES] Number of years						
		Less than one year						
		1 to 2 years						
		3 to 5 or more years						
↓ [IF LESS THAN ONE YEAR] Number of months (1-11)								
		OF the Juvenile Justice System		Ol' - 1 1 11 1				
	No			Client doesn't know				
Ш	Yes			Client refused				
		J		Data not collected				
		[IF YES] Number of years						
		Less than one year						
		1 to 2 years						
		3 to 5 or more years						
[IF LESS THAN ONE YEAR] Number of months (1-11)								
ЭΑΤΑ	FOR HEAD	OF HOUSEHOLD AND OTH	IER ADULTS	(CONTINUED)				
AMIL	Y CRITICAL IS	SUES						
Critic	cal Issue			Status				
Uner	nployment – Fa	mily member		Yes 🗌 No	-			

Yes

Yes

Mental Health Disorder – Family member

Physical Disability – Family member

No

No

Alcol	nol or substance use disorder – Family member			Yes		No	
Insufficient Income to support youth – Family member				Yes		No	
Incarcerated Parent of Youth				Yes		No	
							·
Referr	al Source						
	Self-Referral		Juv	enile Justi	ce		
	Individual: Parent/Guardian/ Relative/ Friend/ Foster Parent/ Other Individual		Law Enforcement/ Police				
	Outreach Project		Mental Hospital				
	Temporary Shelter		School				
	Residential Project		Other Organization				
	Hotline		Client doesn't know				
	Child Welfare/ CPS		Client refused				
			Data	a not colle	cted		